**Marketing & Design Assistantship**

**Entrepreneurship Training Program (ETP)**

**Fall 2023**

Are you passionate about fostering innovation, nurturing entrepreneurial spirits, and contributing to the growth of aspiring entrepreneurs? The Entrepreneurship Training Program (ETP) at Memorial University is seeking a dynamic and motivated graduate student assistant to join our team for the Fall 2023 semester.

**Role Overview:** As a graduate student marketing and design assistant for the ETP, you will collaborate closely with the ETP Coordinator to promote the program's initiatives, workshops, and events. Your role will involve closely working with the ETP Coordinator and coming up with marketing strategies for the ETP. This is an exciting opportunity to be part of an evolving program that empowers students to explore their entrepreneurial potential.

**Responsibilities:**

* Collaborate with the ETP Coordinator to plan and execute program activities.
* Assist in organizing and promoting ETP workshops, events, and meetups.
* Engage with students, fostering a collaborative and supportive learning environment.
* Facilitate discussions, brainstorming sessions, and group activities.
* Contribute to the development of program materials and resources.
* Provide feedback and insights for program enhancement.

**Qualifications:**

* Currently registered as a full-time graduate student at Memorial University.
* Passion for entrepreneurship, innovation, and supporting student development.
* Strong communication and interpersonal skills.
* Ability to work both independently and collaboratively within a team.
* Interest in marketing, program development, or mentoring.
* Previous experience in UX/UI design is considered an asset.

**Details:**

* **Position:** Marketing & Design Assistantship
* **Duration:** Fall 2023
* **Hours:** 60 hours in 4 months (up to 4 hours a week)
* **Compensation:** $22.22/hr (Based on the rate of a Graduate Assistantship)
* **Closing Date:** September 15, 2023

**Application Process:**

To apply, please submit a brief letter of application highlighting your interest in the position, your relevant skills and experience, and your availability for the Fall 2023 semester. Include your curriculum vitae and the names of two references.

**Applications should be sent to the ETP Coordinator, Shoumik at** [**ssmugdho@mun.ca**](mailto:ssmugdho@mun.ca)**.**

Join us in shaping the entrepreneurial landscape for our students and contributing to the growth of our vibrant entrepreneurial community. Your passion and dedication can make a real impact. We look forward to welcoming you to the ETP team!

This position is in accordance with the policies set forth by TAUMUN and Memorial University of Newfoundland. The collective agreement can be viewed online at: <https://www.mun.ca/facultyrelations/media/production/memorial/administrative/office-of-faculty-relations/media-library/academic/assistants/TAUMUN_CA_2019.pdf>

To contact TAUMUN, email: [taumun@mun.ca](mailto:taumun@mun.ca)

For inquiries about this position, feel free to reach out to Shoumik Mugdho (he/him) at [ssmugdho@mun.ca](mailto:ssmugdho@mun.ca), ETP Coordinator, MUN.